



Accountant

Job Description

Drew Technologies seeks an **Accountant** to report to the Assistant Controller. The **Accountant** supports Drew Technologies' accounting processes, including; the month-end close process, completion of account reconciliations, production of periodic financial reports, maintenance of accounting records, adherence to internal controls.

Primary Responsibilities

- Responsible for Accounts Receivable and Accounts Payable transactions.
- Enter journal entries and assist in the preparation of monthly financial reporting.
- Assist with monthly variance reporting and management reports.
- Post cash receipts and cash disbursements.
- Prepare check runs.
- Enter journal entries to support period closing activities.
- Review and process credit card statements and expense reports.
- Assist with bank & ledger reconciliations.
- Identify and suggest accounting continual process improvements.
- Other duties as requested.

Qualifications

- Bachelor's Degree in accounting (will consider equivalent experience).
- Minimum of one (1) year of accounting experience.
- Excellent organizational skills.
- Detail oriented, accurate.
- Able to prioritize in a fast-paced environment.
- Experience with QuickBooks Enterprise is a plus.
- Intermediate Excel proficiency.
- Build and maintain positive relationships within the department and across the organization.

We Offer:

- 401k Plan with employer match.
- Company Profit Sharing.
- Insurance Plans for Medical, Vision, Dental.
- Paid Holiday leave, vacation, and personal time.

Reasons to Join Our Team

- We are a growing leader in the vehicle services and diagnostics market.
- Newly created opportunity with outstanding growth potential.



DREW TECHNOLOGIES

AN OPUS COMPANY

3915 Research Park Drive | **877.888.2534**
Ann Arbor, MI 48108 | **844.REFLASH (844.733.5274)**
drewtech.com

About Drew Technologies

Drew Technologies is a business unit of **Opus Vehicle Services**, which is a division of **Opus Group**. **Opus Group** is a publicly-held Swedish corporation with operations worldwide.

For over 20 years, we have set ourselves apart from any other J2534 diagnostic and reprogramming devices available on the market. **Drew Technologies** recently introduced the award-winning **RAP® (Remote Assisted Programming)** service. **RAP®** is designed to assist automotive repair and collision technicians with programming vehicles. In a nutshell, **DrewTechs'** core competency is "talking to vehicles".