



Accountant

Job Description

Drew Technologies seeks an **Accountant** to assist the **Controller**:

- Measures, analyses and reports financial and non-financial information that helps managers make decisions to meet the goals of the DrewTech.
- Prepare journal entries, monitor general ledger accounts, and assist in the preparation of monthly financial reporting.
- Perform analyses and reports including monthly variance analysis and management reports.
- Act and be responsible for support and back up for Accounts Payable and Accounts Receivable processing.

Reasons to Join Our Team:

- We are a growing leader in the vehicle services and diagnostics market.
- Newly created opportunity with outstanding growth potential.

Requirements:

- Prepare and enter journal entries to support period closing activities.
- Verify general ledger account coding for all entries made for sales, cost of sales, and expenses to ensure proper account and departments are used.
- Perform processing and recording of accounts payable and accounts receivable transactions to cover those functions during vacations and time of increased activity.
- Audit Accounts Payable inventory invoice three way match entry to ensure proper costing and payment being entered.
- Maintain and update the tracking of fixed assets and depreciation in QB system.
- Audit and process credit card statements and expense reports.
- Perform check reconciliation and bank reconciliations.
- Research monthly expense variances for actual/budget/forecast.
- Maintain chart of accounts and QB reporting.
- Audit support.
- Identify and implement accounting process improvements.
- Assist in other projects as required by Controller.



DREW TECHNOLOGIES

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Desired Competencies / Experience:

- Bachelor Degree in Accounting required.
- 2-3 years previous work experience (prefer automotive industry).
- Must be proficient with Excel.
- Detail oriented with excellent organizational and analytical skills.
- Demonstrate the ability to meet deadlines and prioritize in a fast-paced environment.
- Established experience with QuickBooks and other business software applications, relational databases, and report writers.

We Offer:

- 401k Plan with employer match
- Company Profit Sharing
- Insurance Plans for Medical, Vision, Dental
- Paid Holiday leave, vacation, and personal time

About Drew Technologies

Drew Technologies is a business unit of **Opus Vehicle Services**, which is a division of **Opus Group**. **Opus Group** is a publicly-held Swedish corporation with operations worldwide.

For over 20 years, we have set ourselves apart from any other J2534 diagnostic and reprogramming devices available on the market. **Drew Technologies** recently introduced the award-winning **RAP (Remote Assisted Programming)** service. RAP is designed to assist automotive repair and collision technicians with programming vehicles. In a nutshell, **DrewTechs'** core competency is "talking to vehicles".